

**Minutes of  
CITY PRECINCT COMMITTEE MEETING**  
Held at 7am on 15<sup>th</sup> September 2009  
at Newcastle Leagues Club, National Park St, Newcastle

The meeting was chaired by, Clair Williams Deputy Chair  
Meeting opened 7.13am

**PRESENT:**

COMMITTEE MEMBERS	COUNCILLORS	OTHER
Claire Williams	Cr. Sharon Claydon	Evelyn King (Infinitus)
Peter Zygadlo (Deputy Chair)	Cr. Brad Luke	Cheryl Crichton (Infinitus)
Paul Murphy		Petra Hilsen (Infinitus)
Christine Gregson		Barbara Heaton NCC
Grant Keene		John Waterhouse
Suzanne Darling		Suzie Bradley
Ron Brown		Janice Davies
Russell Richardson		Lyn Kilbey
Suzanne Jones		Debera McKenzie

**1. APOLOGIES**

Catherine Henry  
Edward Duc  
Bronwyn Law  
Drew Pannowitz  
Christine Bramble

**WELCOME**

John Waterhouse  
Suzie Bradley  
Janice Davies  
Lyn Kilbey  
Debera McKenzie

**2. DECLARATION OF CONFLICT OF PECUNIARY INTEREST**

No declaration of Conflict of Pecuniary Interest

**3.CONFIRMATION OF MINUTES**

Held over to deal with AGM

**4. CORRESPONDENCE**

Held over to deal with AGM

**5. ANNUAL GENERAL MEETING**

- 5.1 Chair's Annual Report – Tabled
- 5.2 Place Manager's Report
- 5.3 EOY Financials – Tabled

**Motion:** "That the reports tabled be accepted"

**Moved:** Paul Murphy

**Seconded:** Grant Keene

**Carried**

Discussion on the structure of Sub Committees and their roles resulted in a Motion.

**Motion:** *“That the Executive Structure for 2009-2010 consists of a Chair and two Deputy Chairs and that the elected Executive determines their respective areas of responsibility by negotiation.”*

**Moved:** Susan Jones                      **Seconded:** Suzie Darling                      **Carried**

With prior knowledge of several members being unable to attend the AGM approval to nominate and accept nominations in writing were collected.

Nominations for executive positions were called for.

Nominations for Chair

➤ Edward Duc

**Moved:** Clair Williams                      **Seconded:** Suzanne Jones                      **Carried**

Edward's acceptance of executive position agreed to in writing prior meeting.

Nominations for Deputy Chairs

➤ Claire Williams

**Moved:** Paul Murphy                      **Seconded:** Suzanne Jones                      **Carried**

Claire accepted nomination.

Deputy Chair

➤ Drew Pannowitz

**Moved:** Suzanne Jones                      **Seconded:** Paul Murphy                      **Carried**

Deputy Chair

➤ Peter Zygadlo

**Moved:** Ron Brown                      **Seconded:** Claire Williams                      **Carried**

Peter Zygadlo thanked the committee but withdrew.

Drew's acceptance of executive position agreed to in writing prior meeting.

**NOTE:**

The roles of elected executives are to be documented.

A letter of thanks to be sent to previous office bearers, Catherine Henry, Peter Zygadlo and Bronwyn Law.

An inquiry of 3 year terms. Ms Heaton explained that members that had joined prior to the amalgamation retained their commencement date. This assists committee members by having a stagnated turnover.

**The AGM Closed.**

## **MONTHLY MEETING RESUMED**

### **6. CORRESPONDENCE**

- 6.1 Letter to businesses requesting participation in "Summer in Town"
- 6.2 Letter to Lindy Hyam re: 193 King St
- 6.3 NCC – Reply to letter re: 193 King St
- 6.4 NCC – Reopening the Mall

Discussion of correspondence ended in:

- Petra will consult with businesses in the mall in regards to the options of blinds/planters. 2 Quotes have been acquired for blinds to be used as partitions during the markets.

**Note:** Mr Brown extended an invitation to Petra Hilsen to attend a meeting of the King St Fair committee.

### **7. CONFIRMATION OF MINUTES**

**7.1 Motion: "That the minutes of July 2009 be confirmed as a true and accurate record."**

**Moved:** Grant Keene                      **Seconded:** Paul Murphy                      **Carried**

**7.2 Motion: "That the minutes of August 2009 be confirmed as a true and accurate record."**

**Moved:** Suzanne Jones                      **Seconded:** Peter Zygadlo                      **Carried**

### **8. REPORTS**

- EO/Project reports submitted in print and discussed

**Motion "That the proposed review of the evening economy as tabled to the Committee and previously approved for expenditure proceed as outlined."**

**Moved:** Paul Murphy                      **Seconded:** Christine Gregson                      **Carried**

**Against: Ron Brown**

- Financial Update - Tabled

#### ***Council Liaison Officer's Report***

- Ms Heaton outlined the proposed Markets in the Mall. Aiming for minimal impact on surrounding businesses it was noted their will be minor changes to parking facilities in Market St. during the actual markets planned for Thursday's, Friday's and Saturday's. Committee's standing on the proposed markets was sought. Discussions resulted in the request for a letter to be written to Council outlining the Committee's concerns.

#### **Amended**

- **Motion: "That the Committee advise Council that it accepts in principle Markets in the Mall on condition that an appropriate commercial agreement is reached and that the services offered compliment existing services provided in the nearby area"**

**Moved:** Ron Brown                      **Seconded:** Grant Keene                      **Carried**

**For the record, Christine Gregson stated her opinions could be seen as having a conflict of interest.**

- Reminder of Placemaking workshop dates
- Footpath cleaning information cards distributed
- 150<sup>th</sup> Anniversary booklets distributed

## **9. OPPORTUNITIES for MEMBERS of the GALLERY**

John Waterhouse representing the Variety Club spoke on the first ever Santa fun run to be held on November 29<sup>th</sup>. Sponsorship based, the proceeds will go to sick, disadvantaged and special needs children. All agree a great cause to be involved in.

## **10. PRESENTATIONS**

Debera McKenzie presented a slide show, on behalf of Accommodation Operators group, outlining the concept of a tourist bus based on a similar one used in Melbourne. The **Newcastle Explorer Bus** would do a loop of Newcastle covering major tourist sites and visitor attractions including shopping centres.

Sponsorships are being sought to cover a 6-month trial period with advertising opportunities depending on the category sponsored.

## **11. GENERAL BUSINESS**

11.1 Claire Williams volunteered to join the sub committee of the Accommodation Operator's Group

11.2 Petra Hilsen volunteered to join the Need for Speed.

11.3 A discussion on Maryville Markets and the impact on City Businesses resulted in the request for a letter to be written to Council. A draft of the letter is to be distributed to committee members for approval before being sent.

### **Amended**

**Motion:** *“That the Committee write to Council to express its concern that consideration is being given to the creation of additional retail land in close proximity to the CBD.”*

**Moved:** Ron Brown                      **Seconded:** Suzanne Darling                      **Carried**

**12. CLOSURE:** Meeting closed 9.13 am.

## **Next Precinct Meeting**

**Date:** Tuesday 20 October, 2009

**Time:** 7.00am

**Venue:** Newcastle Leagues Club

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**Signature of Chair**